First Report
Select Standing Committee on Public Accounts

May 28, 2003

To the Honourable,
The Legislative Assembly of the
Province of British Columbia
Victoria, British Columbia

Honourable Members:

I have the honour to present herewith the *First Report* of the Select Standing Committee on Public Accounts for the Fourth Session of the Thirty-Seventh Parliament.

The Committee elected myself as its Chair and Mr. Bill Bennett, MLA as its Deputy Chair. The Committee also examined the retention and disposal applications made to it by the Public Documents Committee and recommends to the Legislative Assembly the following:

That the management of the retention and final disposition of the administrative records of the Government of British Columbia be amended in accordance with the summaries of changes attached to the *Administrative Records Classification System (ARCS): 2002 Amendment* and to the *Administrative Records Classification System (ARCS): 2003 Amendment.*

That the management of the retention and final disposition of the operational records of BC Transit be in accordance with the records schedules, standards, and guidelines described in the *BC Transit Operational Records Classification System.*

That the management of the retention and final disposition of the operational records of the Board of Parole for the Province of British Columbia be in accordance with the records schedules, standards, and guidelines described in the *British Columbia Board of Parole Operational Records Classification System.*

That the management of the retention and final disposition of the operational records of the British Columbia Review Board be in accordance with the records schedules,

standards, and guidelines described in the *British Columbia Review Board Operational Records Classification System*, as amended.

That the management of the retention and final disposition of the operational records of the Children's Commission be in accordance with the records schedules, standards, and guidelines described in the *Children's Commission Operational Records Classification System*, as amended.

That the management of the retention and final disposition of the operational records of the Legal Services Branch, Ministry of Attorney General and Minister Responsible for Treaty Negotiations, be in accordance with the records schedules, standards, and guidelines described in the *Legal Services Operational Records Classification System*, as amended by the addition of section 5, "Dispute Resolution."

That the management of the retention and final disposition of the operational records of the Aboriginal Directorate, Ministry of Community, Aboriginal and Women's Services, be in accordance with the records schedules, standards, and guidelines described in the *Aboriginal Programs and Services Operational Records Classification System.*

That the management of the retention and final disposition of the operational records of the Aboriginal, Multiculturalism and Immigration Programs Department, Ministry of Community, Aboriginal and Women's Services, be in accordance with the records schedules, standards, and guidelines described in the *Multiculturalism and Immigration Services Operational Records Classification System.*

That the management of the retention and final disposition of the operational records of the Building Policy Branch, Ministry of Community, Aboriginal and Women's Services, be in accordance with the records schedules, standards, and guidelines described in the *Building Policy Operational Records Classification System.*

That the management of the retention and final disposition of the operational records of the Child Care Programs Division, Ministry of Community, Aboriginal and Women's Services, be in accordance with the records schedules, standards, and guidelines described in the *Child Care Programs and Services Operational Records Classification System.*

That the management of the retention and final disposition of the operational records of the Cultural Services Branch, Ministry of Community, Aboriginal and Women's Services, be in accordance with the records schedules, standards, and guidelines described in the *Cultural Services Operational Records Classification System.*

That the management of the retention and final disposition of the operational records of the Local Government Department, Ministry of Community, Aboriginal and Women's Services, be in accordance with the records schedules, standards, and guidelines described in the *Local Government Services Operational Records Classification System*, as amended.

That the management of the retention and final disposition of the operational records of the Ministry of Education be in accordance with the records schedules, standards, and guidelines described in the *Education Operational Records Classification System*, as amended.

That the management of the retention and final disposition of the operational records of the Office of the Comptroller General, Ministry of Finance, be in accordance with the records schedules, standards, and guidelines described in the *Office of the Comptroller General Operational Records Classification System*, as amended.

That the management of the retention and final disposition of the operational records of Mental Health and Addictions Branch, Ministry of Health Services, be in accordance with the records schedules, standards, and guidelines described in the *Adult Mental Health Services Operational Records Classification System*, as amended.

That the management of the retention and final disposition of the operational records of Program Issues and Resolution, Ministry of Health Services, be in accordance with the records schedules, standards, and guidelines described in the *Community Health Programs Operational Records Classification System*.

That the management of the retention and final disposition of the operational records of the Government Agents Branch, Ministry of Management Services, be in accordance with the records schedules, standards, and guidelines described in the *Government Agents Services Operational Records Classification System*.

That the management of the retention and final disposition of the operational records of the Registries and Resource Information Division, Ministry of Sustainable Resource Management, be in accordance with the records schedules, standards, and guidelines described in the *BC Lands Operational Records Classification System*, as amended.

That the management of the retention and final disposition of the operational records of the British Columbia Archives, Royal British Columbia Museum Corporation, and of Corporate Records Management Branch, Ministry of Management Services, be in accordance with the records schedules, standards, and guidelines described in the *Archives and Records Operational Records Classification System*, as amended.

That the retention and final disposition of records created and received by the Healthcare Labour Adjustment Agency be managed in accordance with the ongoing records retention and disposal authority for those records.

That the retention and final disposition of community development, cooperative and volunteer funding program records created and received by the Ministry of Community, Aboriginal and Women's Services be managed in accordance with the ongoing records retention and disposal authority for those records.

Respectfully submitted on behalf of the Committee,

Jenny Kwan, MLA
Chair